



2023 Young Professionals Overseas Placement Application Form

1. Which position(s) are you applying for?

Gender & Housing Officer with The Socio-economic Rights Institute of South Africa (SERI) in Johannesburg, South Africa*	
Communications Officer with Shelter and Settlements Alternative Uganda (SSA Uganda) in Kampala, Uganda	
Geographic Information Systems GIS Officer with Development Workshop Angola (DWA) in Huambo, Angola (Portuguese language fluency an asset)	
Database Administration Officer with Mazingira Institute (MI) in Nairobi, Kenya	

*Please note that the visa application process for the position with SERI in South Africa will require an in-person appointment at the South African consulate in Toronto and can take up to 8 weeks to process. Applications are limited to persons within a reasonable travel distance of Toronto: Southern and Eastern Ontario, Montreal and Western Quebec.

2. General information

- a. First and last name: _____
- b. Date of birth (yyyy/mm/dd): _____
- c. Current address: _____
- d. City: _____ Province: _____ Postal code: _____
 Permanent address (if different): _____
 City: _____ Postal code: _____
- e. Email: _____
- f. Primary phone number: _____
- g. Do you have a Canadian passport valid until at least June, 2024? _____
- h. Do you have any health requirements (allergies, diet, etc.) or conditions that might affect a six-month overseas placement? If yes, please describe:
- i. How did you learn about Rooftops Canada’s Young Professional Overseas Placement Program?
- j. Would you like to be added to Rooftops Canada’s E-bulletin distribution list to receive regular updates about our partners and programs? _____

3. Eligibility (yes/no)

Are you a Canadian citizen or Permanent Resident?	
Will you be a graduate of a university or college degree or diploma program by May 2023?	
Are you under the age of 35?	



4. Criminal record

- a. Do you have a criminal record? _____
 - i. Of what nature? _____
 - ii. Has it been pardoned? _____

5. Availability

- a. Are you presently registered in an academic program? (If yes, when will classes end and what is your anticipated date of graduation? Include details of thesis or other major work to be completed.

- b. Our program is scheduled to run from July 2023 to December 2023. There will be mandatory orientation sessions in June and debriefing and re-integrations sessions at the end of the placement, for about 1 week each (virtual or hybrid). Please provide details on future plans, both personal and professional, which may affect your participation (i.e., MA or Ph.D. candidate, bar exams to complete, wedding to attend, etc.).

6. Profile

- a. Current status

<input type="checkbox"/>	Employed
<input type="checkbox"/>	Student
	Current program
	Educational establishment
	Program scheduled end date (mm/yyyy)
<input type="checkbox"/>	Other

- b. Last level of education completed (degree/diploma obtained)

- i. Program name: _____
- ii. Educational establishment: _____

- c. Employment history

- i. Current/ latest employer: _____
- Job title: _____
- Description of duties:



ii. Previous employer: _____

Job title: _____

Description of duties:

iii. Previous employer: _____

Job title: _____

Description of duties:

d. Please list all computer software with which you are proficient:

e. Languages (1= basic; 5=fluent)

Language	Speaking	Reading	Writing
English			
Portuguese (GIS Officer)			

7. **Suitability for overseas placement** (max 200 words per question)

a. Share why you want to take part in the Rooftops Canada Young Professionals Overseas Placement Program with the Women's Spaces Project and the organization(s) you wish to be placed with:



- b. Have you ever participated in any overseas study, work, or volunteer programs? If yes, please describe:

- c. Describe your skills, background or experiences that qualify you for the specific position(s) which you are applying for:

- d. How would this placement relate to your professional and personal goals?



- e. Roofops Canada’s Young Professionals will be required to adapt to new living conditions, work with people from different cultural and socio-economic backgrounds, and demonstrate flexibility when schedules and plans change beyond their control. Describe your ability to adapt to new and changing situations, providing an example where possible.

8. **References:** Please provide the names and contact information for two references. These may include an employer, supervisor, professor, or a person with whom you have done community or volunteer work.

a. **Reference #1**

Name: _____

Relationship: _____

Telephone: _____

Email: _____

b. **Reference #2**

Name: _____

Relationship: _____

Telephone: _____

Email: _____

In submitting this application, I hereby certify that the information given is true and can be verified, and I consent to the use of this information only for the purposes of recruitment and placement by Roofops Canada of its 2023 Young Professionals.

Name of Applicant: _____ **Date:** _____

Application deadline: Friday April 14, 2023.

To apply, please complete all fields in this form and send it together with your CV (résumé) by e-mail to jobs@roofops.ca, with subject line: YP Application - [your full name]

We regret that only short-listed candidates will be contacted. We plan to contact these applicants by May 1, 2023. No phone calls please.

Roofops Canada will only use the information collected on this form for the purposes of recruitment and placements of its 2023 Young Professionals. Applicants will only receive our e-Bulletin if they have specifically requested being added to the distribution list.